

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING (Virtual)**

**June 15, 2021 - 6:30 p.m.**  
*Zoom Link will be posted on the FTS Website*

**A G E N D A**

**1. Call to Order**

**Open Public Meeting Announcement**

Pursuant to Executive Order #103, dated March 9, 2020, Governor Murphy declared a Public Health Emergency and a State of Emergency in New Jersey. On March 20, 2020, P.L. 2020 Chapter 11 amended the Open Public Meeting Act to allow local public bodies to conduct Remote Public Meetings by use of electronic communications technology during a period declared as a Public Health Emergency or a State of Emergency.

Adequate Notice and Electronic Notice of this meeting was given by:

1. Publication in the Hunterdon Democrat on January 21, 2021;
2. Advance written notice to the Franklin Township Clerk;
3. Advance written notice posted on the bulletin board of the Franklin Township School;
4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda.

During the business session portion of this Remote Public Meeting the audio of all members of the public attending the meeting will be muted. During the times of public comment indicated on the agenda, members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

**1.01 Roll Call – Patricia Martucci, SBA/BS**

C. Cama, <i>Pres.</i> _____	V. Evans _____	A. Luciano _____	
R. Falcon _____	K. Sutton, <i>V. Pres.</i> _____	E. Tomasini _____	
J. Witkowski _____			

**1.02 Flag Salute**

**2. Presentations**

FTS New Logo - Matt Strauss & Tyler Brittain

**3. Minutes**

3.01 May 17, 2021 – Regular Meeting

3.02 May 17, 2021 – Executive Session

**(attachment)**

**Resolved**, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent

**4. Business Administrator Report - Patricia Martucci**

5. **Superintendent's Report - Nicholas Diaz**  
 5.01 Safe Return to School Plan- Board Discussion

5.02 Security and Fire Drills 2020-2021

Type of Drill	Date
Fire Drills	September 15 & 17, 2020
Security Drill (Testing of Intercom)	September 22 & 24, 2020
Fire Drills	October 5 & 9, 2020
Security Drill (Lockout)	October 8 & 23, 2020
Security Drill (Evacuation)	October 26, 2020
Security Drill (Testing of Notification System)	November 13, 2020
Fire Drills	November 11 & 20, 2020
Security Drill (Shelter in Place)	December 8, 2020
Security Drill (Lockout)	December 11, 2020
Fire Drill	December 14, 2020
Fire Drill	December 19, 2020
Fire Drill	January 11, 2021
Fire Drill	January 14, 2021
Security Drill (Bomb Threat)	January 28, 2021
Fire Drill	February 23, 2021
Security Drill (Evacuation)	February 26, 2021
Security Drill (Lockdown)	March 18, 2021
Fire Drill	March 23, 2021
Bus Evacuation (All Routes)	March 29, 30, & 31, 2021
Fire Drill	April 27, 2021
Security Drill (Lockdown)	April 30, 2021
Fire Drill	May 11, 2021
Security Drill (Active Shooter)	May 21, 2021
Fire Drill	June 2, 2021
Bus Evacuation (Routes A, C, E)	June 9, 2021
Bus Evacuation (Routes B, D, & Parent)	June 10, 2021
Lockout	June 11, 2021

5.03 Report of Violence and Vandalism Incidents - September 1 - December 31, 2020

5.04 Report of HIB Incidents - September 1 - December 31, 2020

6. **Public Comments - Privilege of the Floor**

6.01 Public Comments

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Members of the public who desire to provide comments shall submit a written comment via the chat or text message section of the application, including their name and address. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the Superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel)/**Strategic Plan** – Mr. Cama, Mrs. Luciano, Mrs. Tomasini

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Sutton, Mr. Witkowski  
**Resolved** to approve items 8.02.1 - 8.02.23.

**8.02.1 Dual Use of Educational Space**

**Resolved** that the Board of Education authorizes the Superintendent and/or Business Administrator to submit an application for dual use of an educational space to the Hunterdon County Office of Education for Room 225 to be used for Resource Room with use of the built in room divider for the 2021-22 school year.

**8.02.2 Consulting Services - Educational Consortium for Telecommunication Savings**

**Resolved** to approve the Consulting Service Agreement between Educational Consortium for Telecommunication Savings and Franklin Township Board of Education for E-Rate for the 2021-2022 school year.

**8.02.3 IDEA Grant Application 2021-2022 School Year**

**Resolved** that the Franklin Township Board of Education accepts the award of and hereby authorizes and approves the Superintendent and/or the Business Administrator to submit the 2021-2022 IDEA Grant Application to the Hunterdon County Department of Education for approval.

Basic	-	\$63,956.00
Preschool	-	\$ 4,333.00

**8.02.4 ARP ESSER III Grant Application 2021-2022 School Year**

**Resolved** that the Franklin Township Board of Education accepts the award of and hereby authorizes and approves the Superintendent and/or the Business Administrator to submit the 2021-2022 American Rescue Plan ESSER III Grant Application, total district award of \$150,895.00 to the Hunterdon County Department of Education for approval.

**8.02.5 Long Range Facilities Plan**

**Resolved** to approve the submission of the Long Range Facilities Plan to the NJDOE Office of Facilities for approval.

**8.02.6 Professional Services - Central Monitoring and Data Protection Service - GAM**

**Resolved** to approve the agreement/service proposal for GAM Information Systems, Inc. to provide Backup and Monitoring services for the period of July 1, 2021 - June 30, 2022 in the amount of \$6,048.00

**8.02.7 Professional Services - Assistive Technology Services - Adam Krass Consulting, LLC**

**Resolved** to approve fee schedule for Assistive Technology Services provided by Adam Krass Consulting, LLC for the 2020-2021 and 2021-2022 school years, on an as needed basis.

Assistive Technology Evaluation	\$1300
Combined AT/AAC	\$2,600
Assistive Technology Services	\$160/hour
AAC Services	\$200/hour
Assistive Technology Workshops/PD Training	
One Hour	\$300
Half Day	\$800
Full Day	\$1,300

**8.02.8 Professional Services - Augmentative and Alternative Communication System Evaluation Services - Garden State AAC Specialists, LLC**

**Resolved** to approve the contract agreement with Garden State AAC Specialists, LLC to provide services, as needed, for the 2020-2021 and 2021-2022 school years as follows:

Augmentative and Alternative Communication Evaluation	\$150/hour
Comprehensive AAC Written Report	\$300
Attendance at IEP Meetings	\$140/hour
Professional Development/Training	\$200/hour
Technical Assistance	\$75/hour
AAC Coaching	\$140/hour
Written Implementation Plans	\$140/hour
Last minute Cancelation Fee (under 24 hours)	\$80.00

**8.02.9 - Professional Services - Audiopedics, LLC**

**Resolved**, to approve Audiopedics, LLC to provide audiological testing and central auditory processing evaluations, as needed, for the 2021-2022 school year at the following rates:

Audiological Testing	\$150.00
Tympanometry and Acoustic Reflex Testing	\$80.00
Otoacoustic Emission Testing – Comprehensive	\$110.00
Central Auditory Processing battery	\$450.00 (1 hour)
Additional Testing and Report	Ranges from \$350.00 - \$490.00 (time coded)
Total for the Entire Test Battery	\$1,140 - \$1,280

**8.02.10 - Professional Services - J and B Therapy, LLC**

**Resolved**, to approve the agreement between J and B Therapy, LLC and the Franklin Township Board of Education for the period of July 1, 2021 through June 30, 2022 for the following services:

<u>Service</u>	<u>Rate</u>
Occupational, Speech Therapy	\$87.50/hour
Physical Therapy	\$88.50/hour
Educational Support Services (LDTC)	\$93.00/hour
Psychologist Services	\$93.00/hour
Evaluations	\$405.00/evaluation
Behavioral Support Services	\$87.50/hour (3 hour/week minimum)
Behavioral Plans & Functional Behavior Assess.	\$93.00/hour
Reading Specialist	\$80.00/hour
Home Instruction	\$65.00/hour
Social Work Services	\$80.00/hour
ABA Paraprofessional Services	\$35.00/hour
Paraprofessional Services	\$28.00/hour
Teacher of the Deaf Services	\$135.00/hour
Administrative Fee	1%

**8.02.11 - Professional Services - Lewis Milrod, M.D.**

**Resolved** to approve a Professional Services contract for the period July 1, 2021 through June 30, 2022 between the Franklin Township Board of Education and Lewis Milrod, M.D. for pediatric neurology evaluations at \$600.00 per evaluation, on an as needed basis.

**8.03.12 - Professional Services - Translation and Interpretation**

**Resolved**, to approve Accurate Language Services to provide translation and interpretation services as needed for the 2021-2022 school year at the following rates:

Over the Phone and Video Remote Interpreting	- \$1.25 - \$5.50 per minute
In-Person Interpreting	- \$85.00 - \$150.00 per hour (2 hour minimum plus travel expenses)

**8.03.13 - Professional Services - Behavioral Consultants, LLC**

**Resolved** to approve a Professional Services contract for the period July 1, 2021 through June 30, 2022 between the Franklin Township Board of Education and Behavioral Consultants, LLC for BCBA services at \$110.00 per hour, on an as needed basis. (\$75,000 approximate annual cost).

**8.02.14 Professional Services - Karen Pereira, OT**

**Resolved** to approve a Professional Services contract for the period July 1, 2021 through June 30, 2022 between the Franklin Township Board of Education and Karen Pereira, OT for occupational therapy services at the following rates (\$20,000.00 approximate annual cost):

Occupational Therapy	\$ 42.50 per 30 minutes
Occupational Therapy	\$85.00 per 60 minutes
Progress Reports	\$ 21.25 each
Annual Review	\$ 85.00 each
Evaluations	\$385.00 per evaluation

**8.02.15 Professional Services - Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc.**

**Resolved** to approve a Professional Services contract for 2020-2021 and 2021-2022 school years between Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. at the following rates:

Language	Learning Evaluation	Speech/Language Evaluation	Psychological Evaluation	Social History Evaluation
Other Languages	\$800	\$800	\$800	\$800
Spanish	\$750	\$750	\$750	\$750
Written Translation	\$120/per page			

**8.02.16 Well Water Compliance Maintenance – McGowan LLC**

**Resolved** to approve an agreement for Well Water Compliance Maintenance between the Franklin Township Board of Education and McGowan LLC for the period July 1, 2021 through June 30, 2022 for \$4,600.00, plus \$80.00 per hour for any required additional site visits.

**8.02.17 Tuition Contract - Extended School Year**

**Resolved** to approve a Special Education Tuition Contract Agreement/Extended School Year 2021 between the Franklin Township Board of Education (sending) and the East Amwell Township Board of Education (receiving) for 1 student at \$3,500.00 per student. Total contract equals \$3,500.00.

**8.02.18 Tuition Contract - Life Skills Summer Academy**

**Resolved** to approve a Special Education Tuition Contract Agreement/Life Skills Summer Academy for the period of June 28, 2021 - July 1, 2022 between the Franklin Township Board of Education (sending) and the East Amwell Township Board of Education (receiving) for 1 student at \$700.00 per student. Total contract equals \$700.00.

**8.02.19 Tuition Contract - Regular School Year**

**Resolved** to approve a Special Education Tuition Contract Agreement for the 2021-2022 School Year between the Franklin Township Board of Education (sending) and the East Amwell Township Board of Education (receiving) for 1 student at \$26,000.00 per student. Total contract equals \$26,000.00.

**8.02.20 VoIP Phone & LENS 1 Lockdown Systems - Eastern DataComm, Inc.**

**Resolved** to purchase a VoIP Phone and LENS 1 Lockdown System under Sourcewell Contract #022719-MBS for \$44,260.40 from Eastern DataComm, Inc.

**8.02.21 Capital Reserve**

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution, and

WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into a Current Expense Capital Reserve account at year end, and

WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$750,000.00 MAY be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education that it hereby authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

**8.02.22 Maintenance Reserve**

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution, and

WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into a Current Expense Maintenance Reserve account at year end, and

WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$250,000.00 MAY be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education that it hereby authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

**8.02.23 Resolution to P.L. 2015, Chapter 47**

Resolved, Pursuant to P.L. 2015, Chapter 47, An Act concerning school district contracts and supplementing N.J.S.A.18A:18A-1 et seq. enacted by the Senate and General Assembly of the State of New Jersey on May 7, 2015, C.18A:18A-42.2 Report to board on school district contracts:

- a. By July 1 of each school year, the school business administrator shall submit a written report to the board of education on school district contracts. The report shall include: a list of all district contracts that will be awarded, subject to renewal, or expire during the school year; and an explanation of all applicable federal and State laws, rules, and regulations relating to those contracts.
- b. Prior to the execution, extension, or renewal of any school district contract that was not included in the report prepared pursuant to subsection a. of this section, the school business administrator shall notify the board of education in writing of all applicable federal and State laws, rules, and regulations relating to the contract.

NOW, THEREFORE BE IT RESOLVED that to comply with P.L. 2015, Chapter 47, the Franklin Township Board of Education *intends to renew, award, or permit to expire* the following contracts previously awarded by the Board of Education. These contracts are, have been and will be in full

compliance with all state and federal statutes and regulations; in particular N.J.S.A. 18A:18 et. Seq., N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200:

Accurate Language Services  
Advancing Opportunities  
Atlas Elevator  
Audiopedics  
Bedard, Kurowicki & Co, CPA, PC  
Behavioral Consultants, LLC  
Bollinger Insurance  
Brown & Brown Metro  
Brown & Brown Benefit Advisors  
Camden County Educational Services  
CDK Systems, Inc.  
Children's Therapy, Inc.  
Comcast Business  
Delaware Valley Regional Board of Education  
DeLage Landen Public Finance  
Delta-T  
Discovery Benefits  
East Amwell Township Board of Education  
Eastern DataComm, Inc.  
Educational Consortium for Telecommunications  
Educational Services Commission of New Jersey  
Education Data Services, Inc.  
F.A.S.T.  
Franklin Township BoE (Warren)  
Frontline Technologies, Inc.  
GAM Info Systems  
Green Brook Family Medicine (Dr. Ronald Frank)  
Hahr Construction  
Hampton Borough School District  
Hazar, MaryAnn  
Hunterdon County Educational Services Commission  
Industrial Appraisal  
Integrated Speech Pathology  
J&B Therapy  
Kid Therapy, LLC  
Lebanon Township Board of Education  
Machado Law Group  
Maschio's Food Services, Inc.  
McGowan LLC  
Mechanical Preservation Associates, Inc.  
Mt. Salem Electric  
NJSBA  
NJR Clean Energy Ventures Corporation  
New Jersey Educational Services Commission  
North Hunterdon Regional Board of Education  
Oxford Consulting Services, Inc.  
PaySchools  
Pereira, Karen  
Phoenix Advisors  
PlanConnect  
Raptor Technologies  
Republic Services, Inc.  
R&L Payroll Systems, Inc.





8.04 **Policy** - Mrs. Evans, Mr. Falcon, Mrs. Tomasini  
 8.04.1 **Resolved** to approve the first reading of the following policies:

3541.3	Non-School Use District Vehicles
3541.31	Privately Owned Vehicles
4111.2/4211.1	Domestic Violence
4119.22	Conduct and Dress
5119	Transfers
6151	Class Size
6178	Early Childhood Education/Preschool

Motion	Second	By Voice Vote	<b>(attachment)</b>			
			Yes	No	Abstain	Absent

8.04.2 **Resolved** to approve the following revised policies:

1100	Communicating with the Public
1600	Relations Between other Entities and the District
5131.1	Harassment, Intimidation and Bullying
6142.1	Family Life Education
6142.6	Basic Skills
6143	Curriculum Guides
6147	Standards of Proficiency
6147.1	Evaluation of Individual Student Performance

Motion	Second	By Voice Vote	<b>(attachment)</b>			
			Yes	No	Abstain	Absent

8.05 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Witkowski

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

**9.01.1 Secretary and Treasurer Report**

**Approve** the Secretary and Treasurer Reports submitted for the months ending May 2021, which agree with each other and the bank.

**(attachments)**

**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of May 2021 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2020-2021 school year budget as per the attached list. **(attachment)**

**9.01.4 Bill List**

**Approve** the May, 2021 bill list in the amount of \$599,938.93. **(attachment)**

9.02 **Education**  
No consent items

9.03 **Personnel**

9.03.1 **Approve** the Substitute Personnel list for the 2021-2022 school year at the following rates: **(attachment)**

- Teacher - \$115.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Secretary - \$115.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Paraprofessional - \$115.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Nurse - \$125.00 per day (8:00 a.m. – 3:30 p.m.) 7.5 hours
- Administrator - \$250.00 per day (8:00 a.m. – 4:00 p.m.) 8 hours
- Custodian - \$20.00 per hour (with boiler license), \$18.00 per hour (without boiler license)
- All hourly rates calculated by dividing per diem rate by actual hours.

9.04 **Facilities**  
No consent items

**RESOLVED**, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

10. **Board Matters/New Business**

11. **Public Comments- Privilege of the Floor**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Members of the public who desire to provide comments shall submit a written comment via the chat or text message section of the application, including their name and address. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

12. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

12.01 **Resolved**, to approve the job description for the position of Speech Therapist. **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
--------	--------	---------------	-----	----	---------	--------





action is taken. The board expects to reconvene into public session in approximately \_\_\_\_\_ hours/minutes. Action will be taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
--------	--------	---------------	-----	----	---------	--------

13.02 **Resolved, to return to Open Public Session at \_\_\_\_\_ pm.**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
--------	--------	---------------	-----	----	---------	--------

14. **Other Business**

15. **Adjournment**

15.01 **Resolved to Adjourn from the Public Meeting at \_\_\_\_\_.**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
--------	--------	---------------	-----	----	---------	--------