

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

*March 16, 2020 - 6:30 p.m.*

**A G E N D A**

**1. Call to Order**

Open Public Meeting Announcement

*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 16, 2020.*

1.01 Roll Call – Patricia Martucci, SBA/BS

C. Cama, <i>Pres.</i> _____	V. Evans _____	A. Luciano, <i>V. Pres.</i> _____
K. Sutton _____	E. Tomasini _____	J. Witkowski _____
F. Yasunas _____		

1.02 Flag Salute

**2. Presentations**

- 2.01 Student Delegate
- 2.02 Lion News – Leslie McCusker & Elisabeth Alexander

**3. Minutes**

- 3.01 February 10, 2020 – Regular Meeting
- 3.02 February 10, 2020 - Executive Session **(attachments)**

**Resolved**, to approve the above listed minutes.

Motion	Second	By Voice Vote	<table border="1" style="border-collapse: collapse; width: 100%;"> <tr> <td style="width: 25%; text-align: center;">Yes</td> <td style="width: 25%; text-align: center;">No</td> <td style="width: 25%; text-align: center;">Abstain</td> <td style="width: 25%; text-align: center;">Absent</td> </tr> </table>	Yes	No	Abstain	Absent
Yes	No	Abstain	Absent				

**4. Superintendent's Report - Nicholas Diaz**

4.01 Security and Fire Drills 2019-2020

Type of Drill	Date
Fire Drill	September 6, 2019
Evacuation (non-fire)	September 12, 2019
Bus Evacuation Drill	October 4, 2019
Bus Evacuation Drill	October 7, 2019
Evacuation (bomb threat)	October 8, 2019

Fire Drill	October 23, 2019
Lock Out	November 4, 2019
Fire Drill	November 21, 2019
Active Shooter	December 10, 2019
Fire Drill	December 20, 2019
Lockdown	January 14, 2020
Fire Drill	January 29, 2020
Lockdown	February 5, 2020
Fire Drill	February 27, 2020
Lock Out	March 2, 2020

5. **Business Administrator Report - Patricia Martucci**

6. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

**8.02.1 Adoption of the 2020-2021 Proposed Budget:**

**BE IT RESOLVED** that the Franklin Township Board of Education hereby adopts the following ***proposed budget*** for the 2020-2021 school year and approves it for submission to the Hunterdon County Department of Education Executive County Superintendent for required review and approval. The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is compliant with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. The District has proposed programs and services in addition to the New Jersey Student Learning Standards adopted by the State Board of Education.

REVENUE			APPROPRIATIONS	
<u>Fund 10: Operating Budget</u>			<u>Fund 10: Operating Budget</u>	
Excess Surplus/Fund Balance	4,101		Current Expense	6,352,262
Local Tax Levy	5,976,775		Capital Outlay *	825,108



**8.02.2 ESEA FY2020 – Amendment #1**

**Resolved**, that the Franklin Township Board of Education authorizes and approve the submission of Amendment #1, in the amount of \$1,991.00 to allocate carry over FY2019 nonpublic ESEA Title IIA funds as follows:

Franklin Township	(Public)	\$1,479.00
Crossroads Christian	(NonPublic)	\$ 512.00

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.03 Curriculum & Education - Mr. Cama, Mrs. Luciano, Mrs. Tomasini**

8.03.1 Resolved, to approve the following students from Hunterdon County Vocational School District to observe the following teachers as part of the Cooperative Education Experience:

- Emily Miljkovic – Susan Rainaldi
- Jayde Anastasi – Trina Lahman
- Jessica Guerrero – Anita Petersen

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.04 Policy - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski**

8.04.1 Resolved, to approve first reading of the following policy:

6163.3 Live Animals in the Classroom **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.04.2 Resolved, to approve the following revised policy and regulation:

- 3542.1 Local Wellness/Nutrition
- 3200R School Volunteers **(attachments)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.04.3 Discussion – Code of Conduct

**8.05 Communications - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas**

**8.06 Strategic Plan - Mrs. Evans, Mrs. Sutton, Mr. Yasunas**

**8.07 Negotiations - Mr. Cama, Mrs. Sutton, Mr. Yasunas**

**9. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**9.01 Budget and Finance**

**9.01.1 Secretary/Treasurer’s Report**

**Approve** the Secretary/Treasurer’s Reports submitted for the months ending February 2020, which agree with each other and the bank.

(attachments)

**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of February, 2020 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2019-2020 school year budget as per the attached lists.

(attachment)

**9.01.4 Bill List**

**Approve** the February, 2020 bill list in the amount of \$1,256,469.87.

(attachment)

**9.02 Education**

**9.02.1 Approve the following field trips:**

Group	Location	Date
M.D. Class	Harper’s Table	May 2020
Grade 8	Hershey Park	May 2020

(attachment)

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

**9.03 Personnel**

**9.03.1 Professional Days**

**Approve** the following professional days and travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
3/19/20	Lillian Bickhardt	PECS Transition to Device	\$219.00	.35/mile
5/1/20	Elizabeth Alexander & Leslie McCusker	NJSBA Technology Conference	\$0	.35/mile
5/20/20	James Schwar	ESCNJ 2020 Expo	\$0	.35/mile



**12. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**13. Executive Session (if needed)**

**13.01 Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on March 16, 2020 for the purpose of discussing negotiations. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately \_\_\_\_\_ hours/minutes. Action will be taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**13.02 Resolved, to return to Open Public Session at \_\_\_\_\_.**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**14. Memorandum of Agreement – Franklin Township BoE and QEA**

**Resolved**, to approve a Memorandum of Agreement dated February 27, 2020 between the Franklin Township Board of Education and the Quakertown Education Association, for the period of July 1, 2020 to June 30, 2025.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

**15. Other Business**

**16. Adjournment**

**16.01 Resolved**, to Adjourn from the Public Meeting at \_\_\_\_\_.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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