FRANKLIN TOWNSHIP SCHOOL NEW JERSEY 08868 Board of Education REGULAR MEETING

November 18, 2019 - 6:30 p.m.

AGENDA

2.

3.

1. Call to Order

Motion

Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 17, 2019.

C. Cama, <i>Pres</i> .		V. Evans	 A. Luciano, <i>V. Pres.</i>
K. Sutton F. Yasunas		E. Tomasini	 J. Witkowski
1.02 Flag Salu	te		
Presentations			
Minutes 3.01 October 14 3.02 October 14	,	•	(attachments)

No

Yes

Abstain

Absent

4. Superintendent's Report - Nicholas Diaz

Second

4.01 Security and Fire Drills 2019-2020

Type of Drill	Date
Fire Drill	September 6, 2019
Evacuation (non-fire)	September 12, 2019
Bus Evacuation Drill	October 4, 2019
Bus Evacuation Drill	October 7, 2019
Evacuation (bomb threat)	October 8, 2019
Fire Drill	October 23, 2019
Lock Out	November 4, 2019

By Voice Vote

- 4.02 Report of Violence & Vandalism Incidents January 1 June 30, 2019
- 4.03 Report of HIB Incidents January 1 June 30, 2019
- 5. Business Administrator Report Patricia Martucci
- 6. Public Comments Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. Correspondence

- 8. Subcommittee Discussion and Action Items
 All resolutions are upon the recommendation of the superintendent.
 - 8.01 Ad Hoc (Board Goals, Supt Goals/Personnel) Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski
 - 8.02 Facilities and Finance Mrs. Evans, Mrs. Tomasini, Mr. Witkowski
 8.02.1 Construction Change Order #CO-01 Strober-Wright Roofing, Inc.
 Resolved, to approve Construction Change Order #CO-01 as follows:

Original Contract Sum \$296,930.00
Contracted Sum *Decrease* -\$10,600.00
New Contract Sum including this Change Order \$286,330.00

Motion Second By Voice Vote Yes No Abstain Absent

8.02.2 Professional Services Agreement - Joshua Shifrin, Ph.D.

Resolved, to approve a Professional Services Agreement between the Franklin Township Board of Education and Joshua Shifrin, Ph.D. for Neuropsychological testing, at \$200.00 per hour, and expert testimony rate of \$300.00 per hour, both on an as needed basis for the 2019-2020 school year.

Motion Second By Voice Vote Yes No Abstain Absent

8.02.3 Comprehensive Maintenance Report & Annual Maintenance Worksheet (CMP/M1)

Resolved, to approve the Actual FY19/Current FY20/Anticipated FY21 Comprehensive Maintenance Report and Annual Maintenance Worksheet for the Franklin Township Elementary School to the New Jersey Department of Education.

Motion Second By Voice Vote Yes No Abstain Absent

- 8.03 Curriculum & Education Mr. Cama, Mrs. Luciano, Mrs. Tomasini 8.03.1 Discussion - Emotional Support Animal (ESA) (attachment)
- 8.04 **Policy** Mrs. Evans, Mrs. Tomasini, Mr. Witkowski
- 8.05 **Communications Mrs. Luciano, Mrs. Sutton, Mr. Yasunas**
- 8.06 **Strategic Plan** Mrs. Evans, Mrs. Sutton, Mr. Yasunas
- 8.07 **Negotiations** Mr. Cama, Mrs. Sutton, Mr. Yasunas
- 8.08 New Jersey Quality Single Accountability Continuum (QSAC) Submission

Resolved, that the Franklin Township Board of Education attests to the accuracy of the District Performance Reviews in the following areas:

Instruction and Program

Fiscal Management

Governance

Operations

Personnel

Be it further resolved, that the Franklin Township Board of Education approves the electronic submission of the District Performance Reviews and Signed Declaration to the New Jersey Department of Education on November 19, 2019. (attachment)

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer's Report

Approve the Secretary/Treasurer's Reports submitted for the month ending October, 2019, which agree with each other and the bank.

(attachment)

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of October, 2019 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2019-2020 school year budget as per the attached list. (attachment)

9.01.4 Bill List

Approve the October, 2019 bill list in the amount of \$653,676.84.

(attachment)

9.02 Education

9.02.1 Approve the following field trip:

Group	Location	Date
Grade 8	North Hunterdon High	January 2020
	School	
Grade 8	Kingwood Middle School	May 2020

(attachment)

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

9.03 Personnel

9.03.1 Professional Days

Approve the following professional days and travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
10/25/19	Jen St. Laurent	Wilson Implementation Meeting	\$0	.35/mile
11/8/19	Lindsay Gooditis & Lillian Bickhardt	Integrated Pest Management Coordinator Training	\$0	.35/mile
11/15/19	Lindsay Gooditis & Katrina Mani	Indoor Air Quality Training	\$0	.35/mile

1	1	T # 0	25 /:1-
Lindsay Gooditis		\$0	.35/mile
	Academy		
Lillian Bickhardt	Sustainable Jersey	\$0	.35/mile
Karin Stumpf	· ·	\$150	.35/mile
Karin Stumpi	_	Ψ130	.557111110
1,		#OF	.35/mile
Karın Stumpf		\$95	.35/mile
	Annual Suicide		
	Prevention Conference		
Karin Stumpf	The Zones of Regulation	\$300.00 ea.	.35/mile
Lindsay Gooditis	Training		
Lindsay Gooditis	Tools for Engaged	\$219.00 ea.	.35/mile
_			
•			
	Techsno '20	\$475.00 plus	.35/mile
Loone Productor	10011000 20		
		\$17.50	
Elisabeth Alexander	Techspo '20	\$475.00 plus	.35/mile
		Hotel - \$97.00	
		Parking/Tolls	
		\$17.50	
Lindsay Gooditis	Techspo '20	\$475.00 plus	.35/mile
		Parking/Tolls	
		\$17.50	
Lindsay Gooditis	Legal One The	\$150.00	.35/mile
		1	I
	Principal/AP/VP's		
	Principal/AP/VP's Survival Guide		
Frank Henderson	•	\$0	.35/mile
	Karin Stumpf Karin Stumpf Karin Stumpf Lindsay Gooditis Lindsay Gooditis Karin Stumpf Katrina Mani Leslie McCusker Elisabeth Alexander Lindsay Gooditis	Lillian Bickhardt Sustainable Jersey Sustainable Practices Working Sessions Karin Stumpf Social Media and Cyber Bullying Issues in School Traumatic Loss Coalitions for Youth: Annual Suicide Prevention Conference Karin Stumpf Lindsay Gooditis Karin Stumpf Karin Stumpf Karin Stumpf Karin Stumpf Karina Mani Leslie McCusker Techspo '20 Lindsay Gooditis Techspo '20 Lindsay Gooditis Techspo '20	Lillian Bickhardt Sustainable Jersey Sustainable Practices Working Sessions Karin Stumpf Social Media and Cyber Bullying Issues in School Karin Stumpf Traumatic Loss Coalitions for Youth: Annual Suicide Prevention Conference Karin Stumpf Lindsay Gooditis Karin Stumpf Katrina Mani Leslie McCusker Techspo '20 Lindsay Gooditis Techspo '20 Lindsay Gooditis

9.03.2 Substitute Personnel

Approve the following substitute applications:

• Harvey Thomas (substitute custodian) - \$20.00 per hour

(attachment)

9.04 Facilities

9.04.1 Approve the following use of facility application:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	Snowflake Ball	Gym	January 24, 2020	3:30 - 9:30 p.m.
PTA	Fun Fair	Playground/Lawn	June 5, 2020	8:00 a.m 4:00 p.m.
			(Rain Date June 8 th)	
PTA	Tricky Tray	Cafeteria	January 24, 2020	4:00 - 9:00 p.m.
Girl Scout	Meetings	Music Room	Tuesdays, 12/3/19,	6:00 - 7:30 p.m.
Troop 80104			12/17/19, 1/21/20,	
			2/18/20, 3/17/20,	
			4/21/20, 5/19/20	

(attachments)

RESOLVED, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

10. Board Matters/New Business

10.01 Proposed 2020 Meeting Calendar

10.02 December Meeting

(attachment)

11. Personnel - All resolutions are upon the recommendation of the Superintendent.

11.01 Resolved, to approve R. Mason Sorge, as a part-time custodian for the period November 1, 2018 to June 30, 2020, at \$15.00 per hour not to exceed 25 hours per week.

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

11.02 Resolved, to appoint Michele Scricco as a bus aide for the remainder of the 2019-20 school year at the per diem rate of \$50.00, beginning on November 21, 2019, pending completion of criminal background check.

(attachment)

Motion by: Seconded by: Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				

Mr. Yasunas		
Mr. Cama		
Totals:		

12. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district

	employee or stude	ent, as the Board m	ust protect each em _l	ployee a	nd each s	student's rigl	ht to privac	у.
		share comments du eaker will be given t	ring this portion of tl hree minutes.	he meeti	ng are as	ked to state	their name	and
13.	BE IT H N.J.S.A. 1 2019 for the discus taken. approxima	e Following Resolution EREBY RESOLVE 10:4 -13 and 10:4 - 10:4 the purpose of disc 10:5 ssion undertaken in 11:5 The board	on D by the Franklin 12 that said public becausing closed session will because to head of the control of the	oody hold be made reconver	d a close It is ex public a ne into	d session on pected that t the time o o public	November the results fficial actio session	18, s of n is in
	Motion	Second	By Voice Vote	Yes	No	Abstain	Absent]
			Open Public Session			Al atair	Absort	7
1 /	Motion	Second	By Voice Vote	Yes	No	Abstain	Absent	
14.	Other Business							
15.	Adjournment 15.01 Resolved	, to Adjourn from t	he Public Meeting at					_
	Motion	Second	By Voice Vote	Yes	No	Abstain	Absent]