

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

*October 14, 2019 - 6:30 p.m.*

**A G E N D A**

**1. Call to Order**

Open Public Meeting Announcement

*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on September 18, 2019.*

1.01 Roll Call – Patricia Martucci, SBA/BS

C. Cama, <i>Pres.</i>	_____	V. Evans	_____	A. Luciano, <i>V. Pres.</i>	_____
K. Sutton	_____	E. Tomasini	_____	J. Witkowski	_____
F. Yasunas	_____				

1.02 Flag Salute

**2. Presentations - Girl Scouts**

**3. Minutes**

3.01 September 16, 2019 - Regular Meeting

3.02 September 16, 2019 - Executive Session

(attachments)

**Resolved**, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**4. Superintendent's Report - Nicholas Diaz**

4.01 State of the District and Presentation of NJSLA Data

4.02 Security and Fire Drills 2019-2020

Type of Drill	Date
Fire Drill	September 6, 2019
Evacuation (non-fire)	September 12, 2019
Bus Evacuation Drill	October 4, 2019
Bus Evacuation Drill	October 7, 2019
Evacuation (bomb threat)	October 8, 2019

5. **Business Administrator Report - Patricia Martucci**

- 5.01 BoE Election – November 5<sup>th</sup>
- 5.02 Construction Update (Roof & APR/Theater)
- 5.03 NJSBA Workshop – Oct 21 thru 24<sup>th</sup>
- 5.04 SAIF 2018/19 Safety Incentive Award

6. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

8.03 **Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini

8.03.1 **Resolved**, to approve the 2019-2020 Professional Development Plan.

**(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.03.2 **Resolved**, to approve the 2019-2020 Mentoring Plan.

**(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.03.3 **Sustainable Jersey for Schools Certification Program Liaison**

**RESOLVED**, to appoint Lindsay Gooditis to be the district's liaison to Sustainable Jersey for Schools Certification Program. Participation in this program was previously approved by the Board of Education on October 17, 2016.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.04 **Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

8.04.1 **Resolved**, to approve the following revised policies:

2130	Principal Evaluation
4116	Evaluation of Teaching Staff Members
5141.21	Administering Medication

5141.4	Missing, Abused and Neglected Children
6171.4	Special Education

(attachment)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.04.2 **Resolved**, to adopt, after a second reading, Policy 4211.2, Domestic Violence.  
(attachment)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas

8.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas

8.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas

## 9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### 9.01 Budget and Finance

#### 9.01.1 Secretary/Treasurer's Report

**Approve** the Secretary/Treasurer's Reports submitted for the month ending September, 2019, which agree with each other and the bank.

(attachment)

#### 9.01.2 Financial Reports Certification

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of September, 2019 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

#### 9.01.3 Transfer of Funds

**Approve** the transfer of uncommitted funds within the 2019-2020 school year budget as per the attached list.

(attachment)

#### 9.01.4 Bill List

**Approve** the September, 2019 bill list in the amount of \$662,817.75.

(attachment)

**9.02 Education**

**9.02.1 Approve the following field trip:**

Group	Location	Date
Grade 4	Wild West City	June 2020

(attachment)

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

**9.03 Personnel**

**9.03.1 Professional Days**

**Approve** the following professional days and travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
9/27/19 & 5/15/20	Kimberly Schuler	SAIF Meetings	\$0	.35/mile
9/18/19, 10/16/19, 12/18/19, 1/15/20, 2/19/20, 3/18/20, 4/22/20, 5/20/20	Kimberly Schuler	HWASBO Meetings	\$0	.35/mile
10/16/19	Mina Nace	Math Articulation	\$0	.35/mile
10/22/19 & 10/23/19	Alyssa Zollinger (replaces L. Gooditis)	NJ Science Convention	\$300.00	.35/mile
10/21/19	Alyssa Zollinger	Science Articulation	\$0	.35/mile
11/14/19	Elisabeth Alexander	Computer Science Articulation	\$0	.35/mile
4/2/20	Elizabeth Medina	World Language Articulation	\$0	.35/mile

**9.03.2 Substitute Personnel**

**Approve** the following substitute applications:

- Ellen Anderson - substitute secretary
- James Toner - substitute teacher

(attachment)

**9.04 Facilities**

**9.04.1 Approve** the following use of facility application:

Name of Group	Purpose	Location	Days/Dates	Time
Class of 2020	Fundraiser (Car Wash)	Parking Lot	Saturday, Oct. 5, 2019	12:00 - 5:00 p.m.
Cub Scout Pack 108	Den Meetings	Café/APR	Fridays, 10/18, 11/15, 1/17, 2/21, 3/20, 5/15	6:30 - 8:00 p.m.

F.T. Rec. Basketball	Basketball Practice	Gym	M,T,W,Th 11/18/19 - 3/26/20	7:00 - 9:00 p.m.
		Café/APR	Mondays 11/18/19 - 3/26/20	7:00 - 9:00 p.m.
		Café/APR	T,W,Th (if needed) 1/2/20 - 3/26/20	7:00 - 9:00 p.m.
		Gym	Saturdays 12/7/19 - 3/28/20	9:00 a.m. - 3:00 p.m.
PTA	School Store	Cafeteria	Wednesdays 10/23/19, 1/15/20, 3/18/20, 4/22/20	10:45 a.m. - 1:15 p.m.
PTA	Young Audiences Performances	Gym	Thursday, 11/21/19	8:00 - 11:00 a.m.
PTA	Young Audiences Performances	Gym	Thursday, 1/16/20	12:30 p.m. - 3:15 p.m.
PTA	Young Audiences Performances	Gym	Wednesday, 5/27/20	9:00 a.m. - 11:45 a.m.
PTA	Holiday Workshop	Library	Tuesday - Friday December 3 -6, 2019	8:30 a.m. - 3:00 p.m.

(attachments)

**RESOLVED**, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

**10. Board Matters/New Business**

**11. Personnel - All resolutions are upon the recommendation of the Superintendent.**

**11.01 RESOLVED**, to ratify approval for Wendy Sheehan to be a bus aide for the period of September 23, 2019 through November 27, 2019 at the hourly rate of \$30.00 not to exceed \$1,000.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

**11.02 Leave of Absence (Non-Tenured) – Carol Dalrymple**

**RESOLVED**, to approve a request for paid medical leave (use of sick days), under NJ FMLA, commencing on or about October 7, 2019 through November 4, 2019. All days taken, will be counted against employee’s FMLA allowance.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

**12. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**13. Executive Session (if needed)**

13.01 Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on October 14, 2019 for the purpose of discussing negotiations. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately \_\_\_\_\_ hours/minutes. Action \_\_\_\_\_ (will/will not) be taken.

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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13.02 Resolved, to return to Open Public Session at \_\_\_\_\_.

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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**14. Other Business**

**15. Adjournment**

15.01 Resolved, to Adjourn from the Public Meeting at \_\_\_\_\_.

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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