# FRANKLIN TOWNSHIP SCHOOL NEW JERSEY 08868 Board of Education REORGANIZATION MEETING January 7, 2019 - 6:00 p.m.

# AGENDA

1. Call to Order – Patricia Martucci, SBA/BS Open Public Meeting Announcement "In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 18, 2018.

- 2. Flag Salute
- 3. Board Secretary will administer the Oath of Office to Newly Elected Members of the Board of Education:

Cyrus Cama Erin Tomasini

# 4. Roll Call – Patricia Martucci, SBA/BS

C. Cama	 G. Evans	 A. Luciano	
K. Sutton	 E. Tomasini	 J. Witkowski	
F. Yasunas			

5. Presentation: FY 2018 Audit - William Colantano and Laura Atwell, BKC Certified Public Accountants

# 6. Nomination of Officers

# 6.01 Board Secretary will call for nominations for President

**Resolved,** to nominate \_\_\_\_\_\_ for President.Motion: \_\_\_\_\_Second: \_\_\_\_\_

Additional Nominees:

**Resolved,** to close nominations for President and call for a roll call vote.

Motion: Second:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				

Mrs. Evans		
Mrs. Luciano		
Mrs. Sutton		
Mrs. Tomasini		
Mr. Witkowski		
Mr. Yasunas		
Totals:		

Board Secretary turns the meeting over to the newly elected President.

# 6.02 The President will call for nominations for Vice-President

**Resolved,** to nominate \_\_\_\_\_\_ for Vice President.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Additional Nominees:

**Resolved,** to close nominations for Vice President and call for a roll call vote. Discussion or comments.

Motion:\_\_\_\_\_

Second:\_\_\_\_\_ Discussion or comments.

Motion:

Roll Call Vote:

Name		Yes	No	Abstain	Absent
Mr. Cama					
Mrs. Evans					
Mrs. Luciano					
Mrs. Sutton					
Mrs. Tomasini					
Mr. Witkowski					
Mr. Yasunas					
Т	Totals:				

# 7. Public Comments - Privilege of the Floor (3 minutes)

Second:

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

# 8. Adopt Code of Ethics - 2001 Version

**RESOLVED** that the Board of Education adopts the New Jersey School Boards Association Code of Ethics as read;

**BE IT FURTHER RESOLVED** each Board of Education Member will sign the documentation that he/she has received a copy of the code and it is understood.

Motion: Second:

Roll Call Vote:

Hell Call Foter					
Name		Yes	No	Abstain	Absent
Mr. Cama					
Mrs. Evans					
Mrs. Luciano					
Mrs. Sutton					
Mrs. Tomasini					
Mr. Witkowski					
Mr. Yasunas					
1	Fotals:				

# 9. Board of Education Accounts/Banking Resolution

**Resolved,** that the following Financial Institutions be designated as approved depositories for the Franklin Township School District and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Investors Bank

And Be it Further Resolved, that the following warrant signatures be approved:

General Account – (3) President, Secretary, Treasurer Payroll/Agency Account & Summer Pay – (2) Secretary, Treasurer Student Activity Account – (2 of 3) Secretary, Treasurer, Superintendent Capital Reserve – (3) President, Secretary, Treasurer Unemployment – (2) Secretary, Treasurer Food Service – (2) Secretary, Treasurer

Motion: Second:

Roll Call Vote:

Name		Yes	No	Abstain	Absent
Mr. Cama					
Mrs. Evans					
Mrs. Luciano					
Mrs. Sutton					
Mrs. Tomasini					
Mr. Witkowski					
Mr. Yasunas					
Т	otals:				

#### 10. Designate Official Newspapers/Meeting Schedule Resolution

**Whereas**, Chapter 231 of the Public Laws of NJ (1975) known as, and hereinafter designated as, the "Open Public Meetings Act" requires notification of meetings of public bodies, as therein defined, in the manner therein set forth, now therefore be it

**Resolved**, that for purposes of compliance with the Open Public Meetings Act, the Board of Education of Franklin Township School hereby makes the following designations:

The Hunterdon Democrat (primary) and The Express Times (secondary) are hereby designated as the two newspapers to receive notification of meetings as required by any and all sections of the Open Public Meetings Act.

Notices of meetings shall be posted on the bulletin board in the main entrance of the school, and sent to the Township Clerk.

**Be it Further Resolved**, to approve the annual board meeting calendar as follows: The regular monthly meetings of the Franklin Township Board of Education in Hunterdon County will be held at 6:30 p.m. on the following dates. Meetings will be held in the Media Center/Library at Franklin Township School located at 226 Quakertown Road, Quakertown, NJ 08868.

January 28, 2019 February 25, 2019 March 18, 2019 April 29, 2019 (6:00 p.m.) May 20, 2019 June 17, 2019 July 22, 2019 August 26, 2019 September 16, 2019	Adoption of Tentative Budget 2019-20 Public Budget Hearing & Adoption 2019-20
October 21, 2019	
November 18, 2019 December 16, 2019	
January 6, 2020	6:00 p.m. Reorganization Meeting

Motion:

Second:

Roll Call Vote:

Name		Yes	No	Abstain	Absent
Mr. Cama					
Mrs. Evans					
Mrs. Luciano					
Mrs. Sutton					
Mrs. Tomasini					
Mr. Witkowski					
Mr. Yasunas					
	Totals:				

# 11. Readoption of Policy Manual

**Resolved,** to readopt all current written policies, by-laws and rules/regulations of the Franklin Township School District for the period from the date of this Reorganization Meeting until the Reorganization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

Motion: Second:

Roll Call Vote:

Name		Yes	No	Abstain	Absent
Mr. Cama					
Mrs. Evans					
Mrs. Luciano					
Mrs. Sutton					
Mrs. Tomasini					
Mr. Witkowski					
Mr. Yasunas					
	Totals:				

#### 12. Parliamentary Procedures

**Resolved**, to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians until the next Reorganization Meeting on January 6, 2020.

Motion: Second:

Roll Call Vote:

Name		Yes	No	Abstain	Absent
Mr. Cama					
Mrs. Evans					
Mrs. Luciano					
Mrs. Sutton					
Mrs. Tomasini					
Mr. Witkowski					
Mr. Yasunas					
Т	otals:				

#### 13. Appointment of Delegates and Representatives

**Resolved,** to appoint the following delegates/representatives:

- A. Hunterdon County Educational Services Commission
- B. Hunterdon County School Boards Association
- C. New Jersey School Boards Association
- D. Township Committee Liaison

Motion:

Second:

Roll Call Vote:				
Name	Yes	No	Abstain	Absent
Mr. Cama				
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Totals:				

#### **14. Resolved**, to appoint members of the following subcommittees.

- A. Negotiations

Motion: Second:

Roll Call Vote:				
Name	Yes	No	Abstain	Absent
Mr. Cama				
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Totals:				

This concludes the Reorganization Meeting of the Franklin Township Board of Education

#### 15. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

# 16. New Business

- Preschool Tuition discount for FTS employees. (discussion)
- Special Meeting 1-17-19 at \_\_\_\_\_ p.m.

# 17. Facilities & Finance

**Resolved** to accept the following proposals received in response to RFP #19-03 on December 20, 2018 for an Executive Search Firm, Consultant, or Individual for the Purpose of Conducting a Comprehensive Search for a Superintendent:

		Incidental	Extra Ordinary	
Vendor Name/Address	Flat Fee	Expenses	Expenses	
Hazard Young Attea Associates 1475 E. Woodfield Rd Ste 1400 Schaumburg, IL 60173	\$24,000.00	3.0% of Consulting Fee	At cost with prior Board approval.	
NJSBA 413 West State Street Trenton, NJ 08618	\$12,500.00	Included, except for advertising costs.	Included, except for Strategic Planning.	

**BE IT FURTHER RESOLVED** to award the contract to \_\_\_\_\_\_for \$\_\_\_\_\_.

Motion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Totals:				

Second:

18. Resolved, to Adjourn from the Public Meeting at \_\_\_\_\_\_.

Moved Second Motion Carried