

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

*January 28, 2019 - 6:30 p.m.*

**A G E N D A**

**1. Call to Order**

Open Public Meeting Announcement

*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 17, 2019.*

1.01 Roll Call – Patricia Martucci, SBA/BS

C. Cama, <i>Pres.</i>	V. Evans	A. Luciano, <i>V. Pres.</i>
K. Sutton	E. Tomasini	J. Witkowski
F. Yasunas		

1.02 Flag Salute

**2. Presentation - Maker Space - Leslie McCusker, Lindsay Gooditis, Elisabeth Alexander**

**3. Minutes**

3.01 December 17, 2018 - Regular Meeting

3.02 December 17, 2018 - Executive Session

(attachments)

**Resolved**, to approve the above listed minutes.

Motion	Second	By Voice Vote	<table border="1" style="border-collapse: collapse; width: 100%;"> <tr> <td style="padding: 2px;">Yes</td> <td style="padding: 2px;">No</td> <td style="padding: 2px;">Abstain</td> <td style="padding: 2px;">Absent</td> </tr> </table>	Yes	No	Abstain	Absent
Yes	No	Abstain	Absent				

**4. Acting Superintendent's Report - Dr. Broadus W. Davis**

4.01 PTA Update

4.02 Enrollment

4.03 Staff Attendance - December

4.04 2018-2019 Security and Fire Drills

(attachment)

Type of Drill	Date
Fire Drill	September 6, 2018
Security (Evacuation non-fire)	September 17, 2018
Fire Drill	October 1, 2018
Bus Evacuation Drill	October 15, 2018
Security (Bomb Threat)	October 16, 2018
Bus Evacuation Drill	October 16, 2018
Fire Drill	November 7, 2018

Security (Active Shooter)	November 12, 2018
Fire Drill	December 6, 2018
Lockdown	December 7, 2018
Fire Drill	January 7, 2019

4.05 2018-2019 HIB Incidents

Month	Number Incidents Reported	Number Classified as HIB
September	0	0
October	0	0
November	2	0
December	0	0

5. **Business Administrator Report**

5.01 Mid-Year Budget Review Meeting w/County DOE 01/15/19

5.02 Building & Grounds Coordinator Monthly Report is in the BoE Informational Folder

5.03 School Board Recognition Month (January)

**Resolution**

**Franklin Township Board of Education**

**WHEREAS**, The New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Franklin Township Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS**, The Franklin Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

**WHEREAS**, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress

scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

**RESOLVED**, That the Franklin Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, That the Franklin township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children’s education.

6. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski - Meeting on 1/24/19

**8.02.1 Donation – Franklin Township PTA**

**Resolved**, to graciously accept a donation for \$1,439.08 from the Franklin Township PTA to purchase a portable AED with case.

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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**8.02.2 Donation – Work-Family Connection**

**Resolved**, to graciously accept a donation for \$250.00 from the Work-Family Connection (Before/After School Enrichment Program) for the Student Activity Account.

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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**8.02.3 2019-2020 Preschool Tuition**

**Resolved**, to approve the following days and annual tuition rates for the 2019-2020 preschool program for both 3 & 4- year old students:

# of days	Half Day	Full Day
2	\$1,789.00	\$3,168.00
3	\$2,684.00	\$4,752.00
5	\$4,025.00	\$7,128.00

**Be it Further Resolved**, to approve a 25% discount to Franklin Township BoE full-time, permanent employees enrolling their child(ren) in the program. (Franklin Township residents receive priority enrollment, should a wait list situation occur.)

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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**8.02.4 Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program**

**Resolved**, that Franklin Township School District Board of Education approves the filing of a waiver of participation in the Special Education Medicaid Initiative (SEMI), for the 2019-20 school year, due to the fact that the district projects an enrollment of less than 40 Medicaid eligible students.

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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**8.02.5 Resolved**, to accept the following proposals received in response to RFP #19-03 on December 20, 2018 for an Executive Search Firm, Consultant, or Individual for the Purpose of Conducting a Comprehensive Search for a Superintendent:

Vendor Name/Address	Flat Fee	Incidental Expenses	Extra Ordinary Expenses
Hazard Young Attea Associates 1475 E. Woodfield Rd Ste 1400 Schaumburg, IL 60173	\$24,000.00	3.0% of Consulting Fee	At cost with prior Board approval.
NJSBA 413 West State Street Trenton, NJ 08618	\$12,500.00	Included, except for advertising costs.	Included, except for Strategic Planning.

**BE IT FURTHER RESOLVED** to award the contract to \_\_\_\_\_ for \$\_\_\_\_\_.

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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8.03 **Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini

8.04 **Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

8.04.1 **Resolved** to approve, after a second reading, the following revised policies:

6142.10	Internet Safety and Technology
6142.4	Physical Education and Health
6142	Subject Fields
6141	Curriculum Design/Development
6140	Curriculum Adoption
6114	Emergencies and Disaster Preparedness
5141.3	Health Examinations and Immunizations

6173	Home Instruction
6171	Special Instructional Programs
6164.4	Child Study Team
6163.1	Media Center/Library
6162.5	Research
6145.1/6145.2	Intramural Competition; Interscholastic Competition
3516	School Safety
3541.33	Transportation Safety
1250	Visits to the School

(posted 12/17/18)

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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8.04.2 **Resolved**, to approve the first reading and approval of revised Policy 3542, Food Service. (attachment)

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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8.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas

8.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas

8.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas

8.08 **Superintendent Search** - Mr. Cama, Mrs. Sutton, Mrs. Tomasini

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 **Secretary/Treasurer's Report**

Approve the Secretary/Treasurer's Reports submitted for the month ending December, 2018, which agree with each other and the bank. (attachment)

9.01.2 **Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of December, 2018 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2018-2019 school year budget as per the attached list. **(attachment)**

**9.01.4 Bill List**

**Approve** the January, 2019 bill list in the amount of \$560,621.37. **(attachment)**

**9.02 Education**

**9.02.1 Approve** the following field trip:

Group	Location	Date
Grade 6	Camp Bernie	May, 2019
Grade 2	RVCC Planetarium	March, 2019
Grade 2	Paper Mill Playhouse	May, 2019
Theater Club	South Ridge Community Church (5 Practices and 2 Play Performances)	May, 2019

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.) **(attachment)**

**9.03 Personnel**

**9.03.1 Professional Days**

**Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
Feb. 21-22 2019	Emily Kastner	The New Jersey Music Educators Association State Conference	\$170.00	.31 per mile
Feb. 20, 2019	Karin Stumpf, Lindsay Gooditis & Leslie McCusker	PARCC District Test Coordinator/Technology Training	\$0	.31 per mile
Feb. 25, 2019	Steven Hunter Timko	2019 NJAHPERD Annual Convention	\$85.00	.31 per mile
Mar. 28, 2019	Kate Paquette	101 Best Strategies for Teaching Social Studies	\$269.00	.31 per mile
Mar. 8, 2019	Karin Stumpf	Legal One: Social Media and Cyberbullying Issues in Schools	\$150.00	.31 per mile
May 17, 2019	Karin Stumpf	Legal One: Addressing Student Mental Health Issues Training	\$150.00	.31 per mile



