



**FRANKLIN TOWNSHIP SCHOOL
Board of Education**

REGULAR MEETING
October 17 , 2022 - 6:30 p.m.

A G E N D A

1. Call to Order

1.01 Pledge of Allegiance

1.02 Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 13, 2022.

1.03 Roll Call

K. Sutton, <i>Pres.</i>	_____	V. Evans, <i>V. Pres.</i>	_____	R. Falcon	_____
A. Gilpin	_____	J. Giordano	_____	A. Luciano	_____
E. Tomasini	_____	N. Diaz, Superintendent	_____	L. Tirone	_____

2. Presentations

2.01 2021-22 NJSLA Data Presentation- Dr. Nicholas Diaz & Mrs. Laura LoPiccolo

3. Minutes

3.01 September 19, 2022 Regular Meeting

(attachment)

Resolved, to approve the above listed minutes.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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4. Business Administrator Report – Lori Tirone

5. Superintendent's Report - Dr. Nicholas Diaz

5.01 Security and Fire Drills – 2022-2023

Type of Drill	Date
Shelter-in-Place (security)	9/1/22
Fire Drill	9/16/22
Lockdown (security)	10/17/22

6. Public Comments - Privilege of the Floor (3 minutes) – Agenda Items Only

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the Superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel)/**Strategic Plan** – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini

8.02 **Facilities and Finance** - Mrs. Evans, Mr. Giordano, Mrs. Sutton
Resolved, to approve items 8.02.1 -8.02.7

8.02.1 Tuition Contract Agreements

Resolved to approve the following special education tuition contract agreements:

Student ID	Sending District	Receiving District	Date	Amount
2135842138	Franklin Township	Lebanon	9/1/22-6/30/23	\$33,000.00
9303861870	Franklin Township	Lebanon	9/1/22-6/30/23	\$33,000.00

8.02.2 Donation

Resolved to accept planted daffodil bulbs at the front sign and left side of the main door from the Girl Scout Troop 4th Grade as part of Franklin Township's Rural Awareness and inspired by the PTA beautification committee.

8.02.3 Donation

Resolved to accept planted mums at the front sign from the Girl Scout Troop 3rd Grade as part of Franklin Township's Rural Awareness and inspired by the PTA beautification committee.

8.02.4 Maintenance Services - Snow Plowing Contract - Prestige Lawn Care

Resolved to approve the agreement/service proposal for Prestige Lawn Care, LLC. to provide salting and snow plowing for the period of November 1, 2022 (or the first snowfall of the season) - April 1, 2023 in the price range below.

0 to 1" (salt only)	\$400 for parking lot	\$325 for walkways
2" to 4"	\$800 for parking lot	\$400 for walkways
4.1" to 7"	\$975 for parking lot	\$500 for walkways
7.1" to 10"	\$1,050 for parking lot	\$650 for walkways
10.1" to 13"	\$1,350 for parking lot	\$800 for walkways
13.1" to 17"	\$1,550 for parking lot	\$975 for walkways
17.1+	\$100 per add. Inch lot	\$75 for walkways

8.02.5 GC & Carpentry Services - Restoration of Old School House - Northeastern Interiors Services, LLC

Resolved to approve the proposal from Northeastern Interior Services, LLC. to perform exterior improvement to the 1837 Historic One-Room SchoolHouse for the cost of \$26,383.50.

8.02.6 Comprehensive Maintenance Plan and M1

Resolved, to approve the Franklin Township School CMP (Comprehensive Maintenance Plan) and M1 (Maintenance Budget Amount Worksheet) for 2021-22 Actual / 2022-23 Budgeted/2023-24 Proposed, per N.J.A.C. 6A:26A, for submission to the Executive County Superintendent. **(attachment)**

8.02.7 Shared Service Agreement with Franklin Township - Class III Officer

Resolved to approve the [draft of the Class III shared service agreement](#) with Franklin Township.

Motion by:

Seconded by:

Discussion:
Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

8.03 **Curriculum & Education** - Ms. Gilpin, Mrs. Luciano, Mrs. Tomasini
8.03.1 Discussion –

(attachment)

8.04 **Policy** - Mrs. Evans, Ms. Gilpin, Mrs. Tomasini

8.05 **Negotiations** – Mr. Falcon, Mr. Giordano, Mrs. Sutton

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 Secretary and Treasurer Report

Approve the Secretary and Treasurer Reports submitted for the months ending July, 2022, August 2022 and September 2022, which agree with each other and the bank.

(attachment)

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of September 2022 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of September 2022 uncommitted funds within the 2022-2023 school year budget as per the attached list.

(attachment)

9.01.4 Bill List

Approve the September 2022 bill list in the amount of \$735,919.31.

(attachment)

9.02 **Education**

9.02.1 Resolved, to approve Mary Popin as a student teacher from Sterling College for 80 hours during the Fall 2022 semester and 75 days during the Spring 2023 semester.

9.02.2 Resolved, to approve the following field trips

Group	Location	Date
Grade 8	North Hunterdon High School	January 2023
Grade 8	Clinton Township Middle School	November 2022

(attachment)

9.03 Personnel

9.03.1 Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
11/8/2022	Dana Roberts	Nurse Articulation Pittstown, NJ	\$0	.47/mile
10/19/22	Dana Roberts	NJAAP Annual School Health Conference Somerset, NJ	\$125.00	.47/mile
10/20/22	Trina Lahman	HCEA President's Luncheon Asbury, NJ	\$0	.47/mile
10/28/22	Karen Schultz	Social Emotional learning from Morris-Union Jointure (virtual)	\$145.00	\$0
11/30/22	Jordan Kipp Susan Rainaldi Amelia Lamonde	Writing in Wit & Wisdom (virtual)	\$105.00 per person	\$0
12/7/22	Jordan Kipp	Wit & Wisdom (virtual)	\$105.00	\$0
12/8/22	Kate Paquette	Implementing Middle School Civics Mandate Piscataway, NJ	\$0	.47/mile
10/10/22	Karin Stumpf	Suicide Prevention Training Clinton, NJ	\$0	.47/mile
10/17/22	David Giantisco Karen Caccavale	ELA Articulation Meeting Annandale, NJ	\$0	.47mile
10/19/22	Mina Nace	Math Articulation Meeting Annandale, NJ	\$0	.47/mile
10/18/22 10/19/22	Elisabeth Alexander	46th Annual NJ Science Convention Princeton, NJ	\$315.00	.47/mile

9.04 Facilities

Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

12.02 **Resolved**, to appoint Kathleen Shann as School Secretary at the annual salary of \$42,750.00 to be prorated from the start date of January 1, 2023 through June 30, 2023.

12.03 **Resolved**, to appoint Kathleen Shann as a Substitute Teacher for the 2022-2023 school year at the rate of \$135.00 per day.

12.04 **Resolved**, to approve Ellen Kassis to attend out-of-district training for student ID 2993475901 at the rate of \$30.00 per hour, not to exceed 4 hours and mileage reimbursement at \$.47 a mile.

12.05 **Resolved**, to approve Karin Stumpf for Handle with Care Training at the rate of \$30.00 per hour, not to exceed 2.75 hours

12.06 Appointment of Stipend Positions

Resolved, to approve the following employees for the stipend positions listed below for the 2022-2023 school year.

Name	Position	Amount
Alyssa Zollinger	Mentor	\$550.00

Motion by:

Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

13. Executive Session

13.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on September 19, 2022 for the purpose of discussing _____. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately _____ hours/minutes. Action may be taken.

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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13.02 **Resolved**, to return to Open Public Session at _____ pm.

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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14. **Other Business**

14.01 New Jersey Quality Single Accountability Continuum (QSAC) Submission

Resolved, that the Franklin Township Board of Education attests to the accuracy of the District Performance Reviews in the following areas:

- Instruction and Program
- Fiscal Management
- Governance
- Operations
- Personnel

Be it further resolved, that the Franklin Township Board of Education approves the electronic submission of the District Performance Reviews and Signed Declaration to the New Jersey Department of Education

(attachment)

15. **Adjournment**

15.01 **Resolved to** Adjourn from the Public Meeting at _____.

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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