



# Patient Portal Instructions

Follow this link: <https://patientportal.advancedmd.com/140599/onlinescheduling/existing>

## For New Patients:

1. Select "No" when asked if you are an existing patient and hit next

If this is an emergency, please call 911.

Are you an existing patient?  Yes  No

Next

2. Review the terms and conditions and select "I Agree" and hit Next to continue
3. Under Why do you need to be seen select the option that best works for you/your organization

1 Appointment 2 Location & Provider 3 Date & Time

If this is an emergency, please call 911.

Why do you need to be seen?

You can add details about your visit reason here.

- ESSEX COUNTY COLLEGE
- NJCU BUSINESS SCHOOL TESTING
- NJCU HEALTH CENTER APPOINTMENT
- NJCU MAIN CAMPUS TESTING
- REFERRAL OF ACCUREFERENCE LABS
- RIDER UNIVERSITY

Next



- When asked where you would like to schedule your next appointment, keep Diligent Urgent Care LLC as the selected. Your testing appointment will be at the designated testing location.

The screenshot shows the 'Location & Provider' step of a four-step appointment booking process. The steps are: 1. Appointment, 2. Location & Provider, 3. Date & Time, and 4. Confirmation. A warning message at the top reads: 'If this is an emergency, please call 911.' Below this, there are two questions with text input fields. The first question is 'Which of our locations do you prefer?' with the selected location being 'DILIGENT URGENT CARE LLC' at '3807 BERGENLINE AVE, UNION CITY, NJ'. The second question is 'Is there a specific provider you'd like to see?' with the selected provider being 'GAON,AYELET'. At the bottom, there are 'Back' and 'Next' buttons.

- Select the date and time that best works for you

The screenshot shows the 'Date & Time' step. On the left is a calendar for September 2021, with the 13th highlighted. On the right, the date 'September 13, 2021' is displayed, along with the text 'Times available on this day'. A list of time slots is shown, with '7:10 AM' selected. The other time slots are 7:00 AM, 7:05 AM, 7:15 AM, 7:20 AM, 7:25 AM, 7:30 AM, and 7:35 AM. A note at the bottom states 'All times are EST (Eastern Standard Time)'. 'Back' and 'Next' buttons are at the bottom.

- Review all information and hit Next
- Input all information and select "Complete Booking"
  - Please note that these services will be billed through your insurance. If you have insurance, please be sure to provide the information otherwise someone from our team will be in touch to obtain your insurance information. If you fail to provide after several attempts, you may receive a bill from Diligent Urgent Care.

## Registering Your Account

1. Select “Yes” when asked if you are an existing patient.

If this is an emergency, please call 911.

Are you an existing patient?  Yes  No

Next

2. If you do not already have an account, choose the option that allows you to register for one. Otherwise, sign into your account.

Sign in to your account

Or connect with ⓘ

Username/Email

Password

Facebook

Google

Don't have an account?

Register

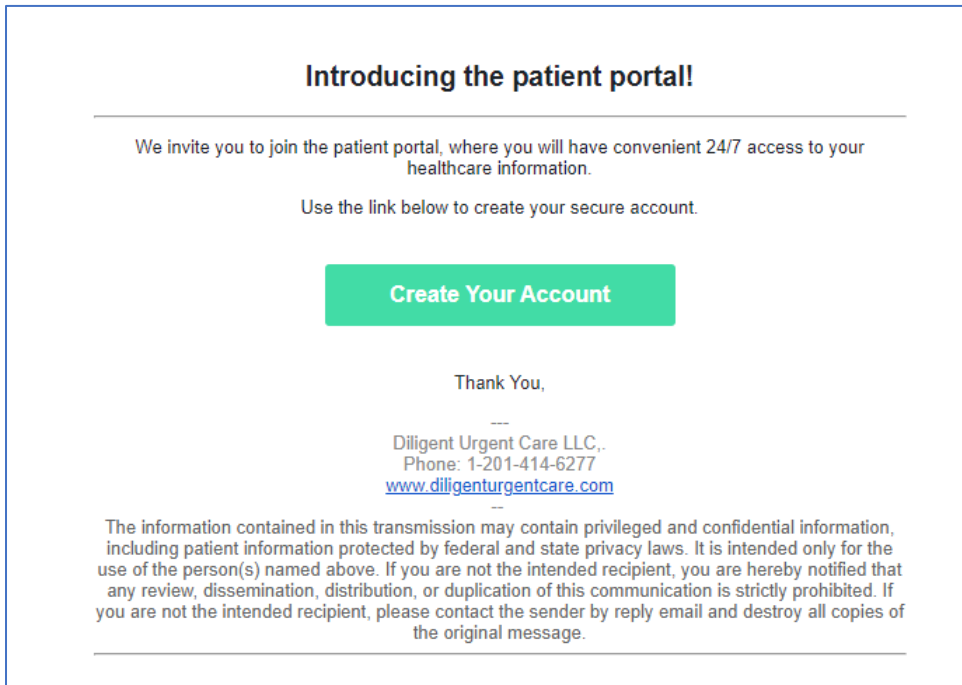
Sign In

[Forgot Password](#)

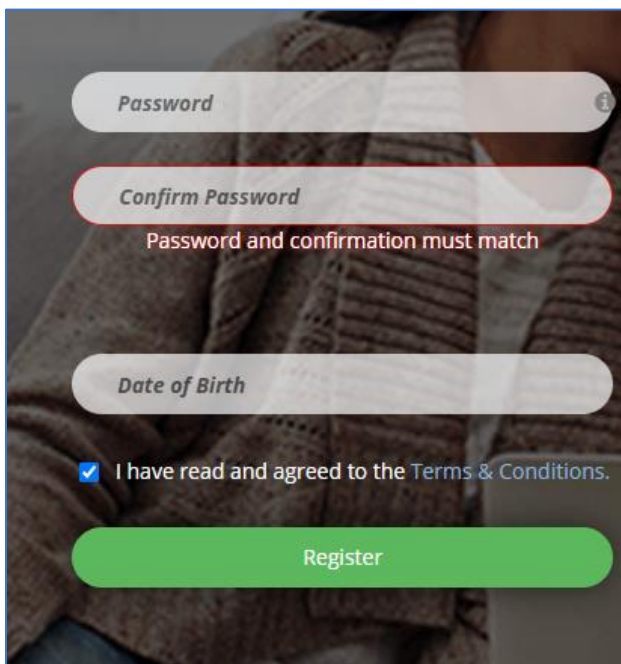
3. Input your First Name, Last Name, and Email used to register and click “Register” to continue.



- An email with your account information will be sent. Check your email and use the provided link to create your account.

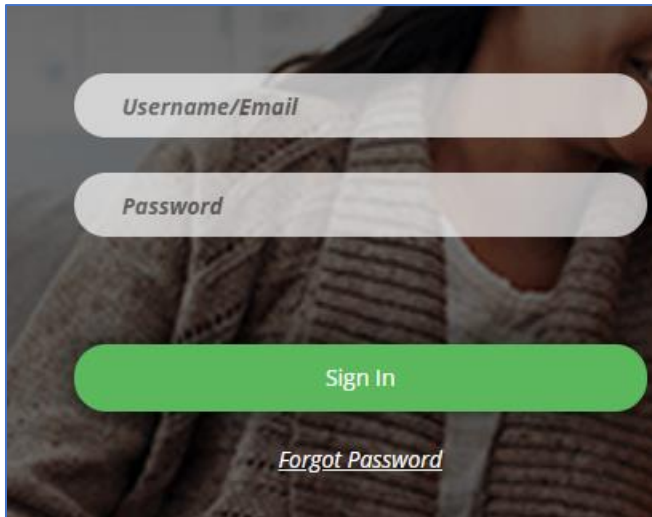


- After you click the link you'll be directed to create a password and input your date of birth. Your password must be at least 8+ characters, use upper and lowercase letters, use a number and a symbol, and it cannot contain more than 4 repeated characters.

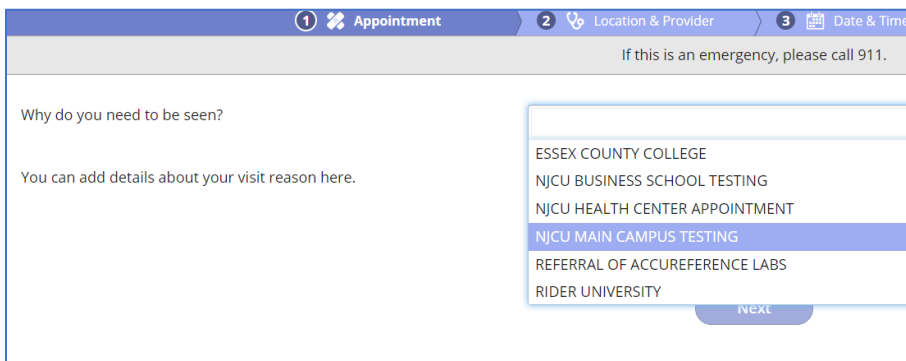


**Scheduling Once your Account is Registered** – *you can schedule future appointments in advance!*

1. Select “Yes” when asked if you are an existing patient.
2. Input your login credentials



3. You will then be re-directed to your account where you’ll be able to follow the prompts to schedule your appointment.
4. Under Why do you need to be seen select the option that best works for you/your organization





- When asked where you would like to schedule your next appointment, keep Diligent Urgent Care LLC as the selected. Your testing appointment will at the designated testing location.

The screenshot shows the 'Location & Provider' step of a four-step appointment booking process. The steps are: 1. Appointment, 2. Location & Provider, 3. Date & Time, and 4. Confirmation. A warning message at the top states: 'If this is an emergency, please call 911.' Below this, there are two text input fields. The first field is labeled 'Which of our locations do you prefer?' and contains the text 'DILIGENT URGENT CARE LLC' with the address '3807 BERGENLINE AVE, UNION CITY, NJ' displayed below it. The second field is labeled 'Is there a specific provider you'd like to see?' and contains the text 'GAON,AYELET'. At the bottom of the form are two buttons: 'Back' and 'Next'.

- Select the date and time that best works for you

The screenshot shows the 'Date & Time' step of the appointment booking process. On the left is a calendar for September 2021, with the date '13' selected. On the right, the date 'September 13, 2021' is displayed, followed by the text 'Times available on this day'. Below this, there is a list of time slots: 7:00 AM, 7:05 AM, 7:10 AM, 7:15 AM, 7:20 AM, 7:25 AM, 7:30 AM, and 7:35 AM. The 7:10 AM slot is selected. At the bottom of the form are two buttons: 'Back' and 'Next'. A note at the bottom right states: 'All times are EST (Eastern Standard Time)'.

- Review all information and hit "Complete Booking"